

CAB3475 – Appendix 1 – Project Spending Plan

Stage 1 - Revenue			
What / Who	Amount allocated	Forecast 24/25	Forecast 25/26
Staff resources	000's	000's	000's
Project Lead	119	29	90
Project management team	240	116	124
Communal property survey officer	10	10	
Recycling Engagement Officers x 2 (1 year FTC)	87		87
<b>Legal costs</b>			
Legal Support	16	6	10
<b>Consultancy support</b>			
Commercial contract negotiations	13		13
<b>Communications costs</b>			
Comms Officer 0.5 FTE (2 years FTC)	49	21	28
Communications Activities	27		27
<b>Community outreach costs</b>			
Recycling Officer activities	23		23
<b>Relocation &amp; Depot costs</b>			
Depot preparations	5	5	
Survey / Technical support	7	7	
Relocation costs	14	14	
<b>Food Waste Service set up costs</b>			
bin bundling and phased delivery to residents	180		180
Caddie liner samples	4		4
Vehicle wrapping	9		9
Contingency of 5% (£1m)	50	5	45
Totals	853	213	640
Approved Budget total	1,500		
Indicative commitment	<b>853</b>		
Remaining unallocated budget	<b>647</b>		
Revenue notes:			
<p>This spending plan covers the implementation of food waste only and results in a remaining budget that has yet to be allocated. It is recommended to preserve this amount to cover the cost of any changes required as a result of Hampshire's disposal infrastructure and the introduction of the Deposit Return Scheme which are due to come into effect in 2027. The introduction of plastic pots, tubs, tray, cartons, and plastic film will require communication with residents and possible changes to the current collections service contract. The additional cost of project management, a communications and recycling officer, communications campaign, and any legal support should be covered by the remaining budget. Please see 'Stage 2 - Revenue' for details of expected costs.</p>			

Stage 1 - Capital

What / Who	Existing Budget Approval 000's	Estimated Costs 000's	Forecast 24/25 000's	Forecast 25/26 000's
Food waste vehicles - HVO x9 12t	1337	1337		1337

The expenditure for the food waste vehicles was approved in June 2024, CAB3452 refers. This has not been included in the spending plan below.

What / Who	Existing Budget Approval 000's	Estimated Costs 000's	Forecast 24/25 000's	Forecast 25/26 000's
Food waste kitchen caddies (5 litre)	87	98		98
Food waste kerbside caddies (23 litre)	222	228		228
Communal food waste bins	85	103		103
Charging Infrastructure for eRCV	30	33	33	
Indicative commitment	424	462		
Approved Capital Budget	445	445		
Additional Budget Requirement		17		

**Additional costs**

Fitout costs for the Winnall site		42	42	
Oil Interceptor at the Winnall site		50	50	
Refurbishment of office to welfare space		50	50	
Total additional costs		142	175	429
Approved Budget total		445		
<b>Total Indicative commitment</b>		<b>604</b>		
<b>Total Additional budget required</b>		<b>159</b>		

Capital Notes:

The expenditure for the food waste vehicles was approved in June 2024, CAB3452 refers and although referenced above, is not included in this spending plan.

It was assumed that New Burdens funding would include capital funding for additional depot space for Local Authorities who require this space from which to run the new services mandated under 'Simpler Recycling'. Defra have only recently confirmed that this is not the case and indicated that while they will not be covering any capital costs for additional depot space to all councils, they may be willing to consider this on a case-by-case basis where evidence is provided by the local authority. The Project Team have submitted these costs to Defra and await a response.

Stage 2 - Revenue			
	Amount allocated 000's	Forecast 26/27 000's	Forecast 27/28 000's
<b>Staff resources</b>			
Project management team	180	87	93
<b>Legal costs</b>			
Legal Support	15	10	5
<b>Consultancy support</b>			
Commercial contract negotiations	37	37	
<b>Communications costs</b>			
Comms Officer	31	31	
Communications activities	26	13	13
<b>Plastics recycling set up costs</b>			
Unknown - subject to disposal infrastructure decision			
Contingency of 5%	32	16	16
Totals	321	194	127
Budget carried forward from Stage 1	647		
Indicative commitment	321		
Remaining unallocated budget	<b>326</b>		

Notes:

Collection and recycling of additional plastic pots, tubs, trays and cartons is required under Simpler Recycling. These changes should align with the introduction of food waste collections by March 2026. However, due to a delay in decision making for the new disposal facility, this is unlikely to be operational until 2027 at the earliest. No additional plastic materials can be collected until the facility to dispose of them is functional. Changes will need to be implemented across the district matching this new timeframe, resulting in additional costs for project management, communications, legal and consultant support. These costs are reflected above. Additionally, a Deposit Return Scheme will be introduced as part of the changes to waste and recycling under Simpler Recycling in 2027. The council will need to consider the implications of this scheme and make adjustments to the waste and recycling service if needed.